

APPLICATION FOR AIRCRAFT LEASING

Form No.: GTF-ACL-001



A. TYPE OF LEASE			
1. Application for:	<input type="checkbox"/> Wet Lease-in	<input type="checkbox"/> Wet Lease-Out	<input type="checkbox"/> Dry Lease in/out
B. APPLICANT CONTACT LEASING DETAILS			
2. AOC Name:		Contact person:	
3. Contact (email):		Phone:	
4. State of Operator & contact details NAA:			
5. State of Registry (if different from the State of Operator) (contact details NAA):			
6. AOC Name and contact of the Lessee (lease-out) or Lessor (lease-in):			
C. AIRCRAFT AND EQUIPMENT AND OPERATIONAL DETAILS			
7. Aircraft Model:			
8. Aircraft Nationality:			
9. Aircraft Registration:		MSN (Serial Number):	
10. TCAS 2 as per Yemen YCAR-OPS 1.668 installed	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
11. Security Door as per Yemen YCAR-OPS1.1255 installed	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
12. Flight Data Analysis (>27Tons) as per YCAR-OPS 1.037(c) established	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
13. FDTL Limitation YCAR-OPS 1/3 Sub part Q Compliance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
14. Area operations and aerodrome in Compliance YCAR-OPS 1/3.175	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
15. Documentations Operational procedures/instructions	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
D. DOCUMENTATION TO BE SUBMITTED ALONG WITH THIS APPLICATION			
16. Copy of AOC and Operations Specifications	<input type="checkbox"/> Attached	<input type="checkbox"/> No	
17. Copy of Insurance	<input type="checkbox"/> Attached	<input type="checkbox"/> No	
18. Copy of noise certificate	<input type="checkbox"/> Attached	<input type="checkbox"/> No	
19. Copy of Radio license	<input type="checkbox"/> Attached	<input type="checkbox"/> No	
20. Copy of the C of R and C of A	<input type="checkbox"/> Attached	<input type="checkbox"/> No	
21. Copy of the lease agreement	<input type="checkbox"/> Attached	<input type="checkbox"/> No	
22. Summary of Audit Report (lease in) as describes in Lease agreement	<input type="checkbox"/> Attached	<input type="checkbox"/> No	
23. Letter of intent	<input type="checkbox"/> Attached	<input type="checkbox"/> No	
E. COMPLIANCE STATEMENT			
I hereby confirm that the above details are True and in compliance with CAMA requirements and CAMA inspection/travel policy during lease period if applicable as per CAMA IB 01/2011			
Accountable Manager's name:			
Signature:		Date:	
Other Applicant Remark :			
Note: For Dry Lease (or wet lease which involves transfer of oversight), continue with Paragraph F.			

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F. DRY LEASE RESPONSIBILITY	
24. Responsibility of Flight/Cabin crew licenses and training	<input type="checkbox"/> Lessor <input type="checkbox"/> Lessee
25. Operational control (Scheduling, Flight planning and flight following)	<input type="checkbox"/> Lessor <input type="checkbox"/> Lessee
26. Aircraft airworthiness and maintenance control?	<input type="checkbox"/> Lessor <input type="checkbox"/> Lessee
27. Who is signing of maintenance release	<input type="checkbox"/> Lessor <input type="checkbox"/> Lessee
28. A consent from lessor not de-register aircraft under lease	<input type="checkbox"/> Lessor <input type="checkbox"/> Lessee
29. A consent from legal owner of aircraft to the lease agreement	<input type="checkbox"/> Lessor <input type="checkbox"/> Lessee

G. CAMA USE ONLY	
CAMA Department of Airworthiness	
30. For lease in, Does items C.7, C.10 and C 11 satisfy CAMA requirements?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
31. Are items D. 17, D. 18, D. 19, D. 20, D. 21 and D. 22 acceptable?	<input type="checkbox"/> Yes <input type="checkbox"/> No
32. Maintenance control and program acceptable?	<input type="checkbox"/> Yes <input type="checkbox"/> No
AWI Remarks:	
FOI Name:	FOI's Manager Name (if dry lease):
FOI Signature:	FOI's Manager signature:
Date:	Date:
CAMA Department of Flight Operations review	
33. Is item D. 16 acceptable?	<input type="checkbox"/> Yes <input type="checkbox"/> No
34. Are items C. 12 to C. 15 acceptable?	<input type="checkbox"/> Yes <input type="checkbox"/> No
35. Does item D. 21 clearly identify who has the operational control?	<input type="checkbox"/> Yes <input type="checkbox"/> No
36. Are items D. 16, D. 21 and D. 22 acceptable?	<input type="checkbox"/> Yes <input type="checkbox"/> No
FOI Remarks:	
FOI Name:	FOI's Manager Name (if dry lease):
FOI Signature:	FOI's Manager signature:
Date:	Date:
H. Transfer functions to other national aviation authority (if any)	
37. Decision making assessment completed as per Appendix 4 of GTP 15	<input type="checkbox"/> Yes <input type="checkbox"/> No
38. Specific Transfer of authority and justification to be proposed by FOI & AWI in each area, accepted by Directors and approved by EDASAS	<input type="checkbox"/> Yes <input type="checkbox"/> No
39. For lease-out, is the maintenance organization approved by the CAMA? (and ensure that the foreign State of the Operator approves the maintenance of the aircraft)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

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INSTRUCTIONS TO FILL THE APPLICATION

This leasing form is to be used for leasing more than 5 days.

B. APPLICANT CONTACT LEASING DETAILS

2. AOC Name, Contact person email and Phone of Yemen Operator as primary point of contact for leasing.
4. State of Operator & contact details NAA to initiate leasing that involve foreign aircraft/operator.
5. State of Registry (if different from the State of Operator) (contact details NAA).
6. Name and contact of the Lessee (lease-out) or Lessor (lease-in).

C. AIRCRAFT AND EQUIPMENT AND OPERATIONAL DETAILS

7. Aircraft Model: (example Boeing B737-300 F Freighter)
8. Aircraft Nationality: describes the nationality of the aircraft (ICAO State of Registry)
9. Aircraft Registration, MSN (Serial Number)
10. – 12. Self-explanatory (Except Helicopter)
13. FDTL Limitation YCAR-OPS 1/3 Subpart Q Compliance?
14. Area operations and aerodrome in Compliance YCAR-OPS 1/3.175
15. Documentations Operational procedures/instruction (if any instructions for specific task/area, to be described, or may be amended by special instruction. Example the lessor is to send daily flight report and submit ROSI report to lessee).

D. DOCUMENTATION TO BE SUBMITTED ALONG WITH THIS APPLICATION

16. – 20. Copy of documentation self-explanatory
21. Copy of the lease agreement

The copy of lease agreement should include: the aircraft details registration and MSN, parties to the lease; the areas of operation; operational and maintenance control; lease period; organization, which will maintain the aircraft (along with all maintenance approvals held by that organization).

22. Summary of Audit Report (lease in) as describes in Lease agreement?

The audit report should identify that the party confirm they have adequate product and or services to provide or to be delegated that meet safety standard and to be indicated in the lease agreement (example, the flight planning services to be subcontracted to lessee and the lessor have identified by audit or document provided that the lessee has flight planning service agreement in place).

23. Summary of leasing letter of intent: shall describes intention of lease, period, operational control and maintenance control, for wet lease in Provide letter of no objection to Yemen CAMA including statement that CAMA has the right to inspect.

E. COMPLIANCE STATEMENT

Note: Wet lease (who does not involve transfer state oversight) stop in this paragraph, Dry Lease (or wet lease which involve transfer state oversight) Continue with Paragraph F (next page).

F. DRY LEASE RESPONSIBILITY

23. – 28. self-explanatory

G. CAMA USE ONLY

AWI and FOI may accept the lease checklist and FOI may enter in paragraph F of the operations specifications, Except Lease that involve transfer function of safety oversight, shall only be accepted by director and draft letter of transfer to be drafted/prepared by AWI & FOI.