

YEMEN CIVIL AVIATION REGULATIONS (YCARs)

YCAR PART II

CHAPTER – 7 - LICENCES - AIRCRAFT MAINTENANCE ENGINEER

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HIGHLIGHTS OF CHANGE

Amendment	Subject(s)
<i>01 June 2013</i>	<i>This new issue is due to Periodic review of YCAR Part II and to be harmonized with amendments to ICAO Annex 1 or any other national or international new requirements</i>
<i>August 2014</i>	<i>This issue No .02 is to add licence evaluation, adding type to licence and licence application, to be harmonized with amendments to ICAO Annex 1 amendment 171 or any other national or international new requirement, this issue will supersede issue No.01 Rev.00.</i>

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CHAPTER 7**7.0 LICENCE -AIRCRAFT MAINTENANCE ENGINEER****7.1 REQUIREMENTS FOR ISSUE OF AIRCRAFT MAINTENANCE ENGINEER LICENCE****General rules concerning for Aircraft Maintenance Engineer licences**

- (a) An applicant shall, before being issued with any licence or rating for Aircraft Maintenance Engineer licences, meet such requirements in respect of age, knowledge, experience and skill, as are specified for that licence or rating.
- (b) An applicant, for any licence or rating for Aircraft Maintenance Engineer licences, shall demonstrate, in a manner determined by the CAMA, such requirements in respect of knowledge and skill as are specified for that licence or rating.

7.1.1 Age

The applicant shall be not less than 18 years of age.

7.1.2 Knowledge

(a) Be a holder of:

- (1) A certificate of general secondary education or equivalent and be a holder of certificates of completion of aircraft maintenance course (airframe, engine or avionics) from a training institute approved by the CAMA; or
- (2) A B.Sc. degree from a university or equivalent in any of the following fields:
 - (i) Aeronautical, Mech. or Elec. engineering;

(b) The applicant shall have demonstrated a level of knowledge relevant to the privileges to be granted and appropriate to the responsibilities of an aircraft maintenance licence holder, in at least the following subjects:

- (1) Air law and airworthiness requirements. Rules and regulations relevant to an aircraft maintenance licence holder including;
 - (i) Applicable airworthiness requirements governing certification and continuing airworthiness of aircraft; and
 - (ii) Approved aircraft maintenance organization and procedures
- (2) Natural science and aircraft general knowledge;
 - (i) Basic mathematics;
 - (ii) Units of measurement; and
 - (iii) Fundamental principles and theory of physics and chemistry applicable to aircraft maintenance.
- (3) Aircraft engineering. Characteristics and applications of the materials of aircraft construction including;
 - (i) Principles of construction and functioning of aircraft structures,
 - (ii) Fastening techniques;

- (iii) Power plants and their associated systems;
 - (iv) Mechanical, fluid, electrical and electronic power sources;
 - (v) Aircraft instrument and display systems;
 - (vi) Aircraft control systems; and
 - (vii) Airborne navigation and communication systems.
- (4) Aircraft maintenance. Tasks required to ensure the continuing airworthiness of an aircraft including;
- (i) Methods and procedures for the overhaul, repair, inspection, replacement, and modification or defect rectification of aircraft structures, components and systems in accordance with the methods prescribed in the relevant Maintenance Manuals and the applicable requirements of airworthiness.
- (5) Human performance:
- (i) Human performance and limitations relevant to the duties of an aircraft maintenance engineer licence holder including principles of threat and error management, relevant to aircraft maintenance.

7.1.3 Ratings

- (a) The following ratings are issued under this subsection:

CATEGORY	DESCRIPTION
A and P (airplanes less than 5700 Kg)	For unpressurized airplanes less than 5700 Kg with piston engines.
A (Airframe)	For pressurized airplanes exceeding 5700 Kg.
P (Powerplant)	For turbine engines.
A and P (Helicopters)	For helicopters.
Avionics – Avo. (less than 5700 Kg/ helicopters)	For airplanes less than 5700 Kg or helicopters.
Avionics – Avo.	For airplanes exceeding 5700 Kg.

7.1.4 Knowledge requirements for the ratings

- (a) The applicant for an airframe rating shall pass a knowledge written test covering at least the following areas:
- (1) Wood structures.
 - (2) Aircraft covering.
 - (3) Aircraft finishes.
 - (4) Sheet metal and non-metallic structures.
 - (5) Welding.
 - (6) Assembly and rigging.
 - (7) Airframe inspection.
 - (8) Fuel systems.
 - (9) Aircraft landing gear systems.
 - (10) Hydraulic and pneumatic power systems.
 - (11) Cabin atmosphere control systems.
 - (12) Aircraft instrument systems.
 - (13) Communication and navigation systems.
 - (14) Aircraft fuel systems.
 - (15) Aircraft electrical systems.
 - (16) Position and warning systems.
 - (17) Ice and rain control systems.
 - (18) Fire protection systems.
- (b) The applicant for a power plant rating shall pass a knowledge written test covering at least the following areas:
- (1) Reciprocating systems.
 - (2) Turbine engines.
 - (3) Engine inspection.
 - (4) Engine instrument systems.
 - (5) Engine fire protection systems.
 - (6) Engine electrical systems.

- (7) Lubrication systems.
 - (8) Ignition and starting systems.
 - (9) Fuel metering.
 - (10) Engine fuel systems.
 - (11) Induction and engine airflow systems.
 - (12) Engine cooling systems.
 - (13) Engine exhaust and reverser systems.
 - (14) Propellers.
 - (15) Auxiliary power units.
- (c) The applicant for an avionics rating shall pass a knowledge written test covering at least the following areas:
- (1) Aircraft electrical systems;
 - (2) Aircraft instrument systems;
 - (3) Automatic flight control systems;
 - (4) Aircraft radio and radio navigation systems,
 - (5) Aircraft navigation systems; and
 - (6) Aircraft systems/components – avionics.
- (d) The applicant shall pass each section of the test before applying for the skill tests prescribed by 7.1.6.

7.1.5 **Experience**

- (a) An applicant for an AME license and associated ratings may qualify by either practical experience or through completion of approved training in an ATO
- (b) Practical experience. Each applicant for an AME license and rating(s) relying on practical experience shall provide documentary evidence, acceptable to the CAMA, of the following experience in the inspection, servicing and maintenance of aircraft or its components;
 - (1) Airframe rating – 24 months.
 - (2) Powerplant rating – 24 months.
 - (3) Airframe and Powerplant ratings – 48 months.
 - (4) Avionics rating – 36 months.
 - (5) Airframe, Powerplant and Avionics ratings – 60 months.

- (c) Approved Training. Each applicant for an AME license relying on completion of training in an Approved Training Organization shall provide documentary evidence, acceptable to the CAMA, of the following training:
- (1) Airframe and Powerplant ratings – 24 months.
 - (2) Avionics rating– 24 months.
 - (3) Airframe, Powerplant and Avionics ratings – 30 months.
- (d) To issue AMEL for airplanes less than 5700 kg and helicopters the applicant shall have at least 6 months recent experience in the appropriate field of maintenance of small airplanes.
- (e) The practical experience sheets shall contain information regarding the nature of experience, the periods during which the experience has been gained and the signatures required in confirmation.

Note: Practical experience sheets from foreign aviation companies and/or maintenance organizations may be accepted.

7.1.6

Skill

- (a) The applicant for an AME shall have demonstrated the ability to perform those functions applicable to the privileges to be granted.
- (b) The applicant for an AME license or rating shall pass a skill test on the license or rating that he/she seeks. The tests cover the applicant's basic skill in performing practical projects on the subjects covered by the knowledge written test for the license or rating, and shall contain at least the subjects in paragraphs c, d, e, and f appropriate to the license or rating sought.
- (c) The applicant for an Aircraft Maintenance Engineer (AME) license or rating shall pass a skill test containing both oral questioning and practical application of skill appropriate to the rating(s) sought. The tests cover the applicant's skill in performing the practical projects on the subjects covered by the written test for that rating. The applicant will be provided with appropriate facilities, tools, materials and airworthiness data.
- (d) AME – General. The skill test for the AME licence shall test the applicant's knowledge and performance in at least the following areas of operation:
- (1) Basic electricity.
 - (2) Aircraft drawings.
 - (3) Weight and balance.
 - (4) Fluid line and fittings
 - (5) Materials and processes.
 - (6) Ground operation and servicing.
 - (7) Cleaning and corrosion control

- (8) Mathematics.
 - (9) Maintenance forms and records.
 - (10) Basic physics.
 - (11) Maintenance publications.
 - (12) Aircraft mechanic technician privileges and limitations.
- (e) AME Airframe Rating. The skill test for the airframe rating shall test the applicant's knowledge and performance in at least the following areas of operation:
- (1) Wood structures.
 - (2) Aircraft covering.
 - (3) Aircraft finishes.
 - (4) Sheet metal and non-metallic structures.
 - (5) Welding.
 - (6) Assembly and rigging.
 - (7) Airframe inspection.
 - (8) Fuel systems.
 - (9) Aircraft landing gear systems.
 - (10) Hydraulic and pneumatic power systems.
 - (11) Cabin atmosphere control systems.
 - (12) Aircraft instrument systems.
 - (13) Communication and navigation systems.
 - (14) Aircraft fuel systems.
 - (15) Aircraft electrical systems.
 - (16) Position and warning systems.
 - (17) Ice and rain control systems.
 - (18) Fire protection systems.
- (f) AME Power plant rating. The skill test for the power plant rating shall test the applicant's knowledge and performance in at least the following areas of operation:
- (1) Reciprocating systems.
 - (2) Turbine engines.

- (3) Engine inspection.
 - (4) Engine instrument systems.
 - (5) Engine fire protection systems.
 - (6) Engine electrical systems.
 - (7) Lubrication systems.
 - (8) Ignition and starting systems.
 - (9) Fuel metering.
 - (10) Engine fuel systems.
 - (11) Induction and engine airflow systems.
 - (12) Engine cooling systems.
 - (13) Engine exhaust and reverser systems.
 - (14) Propellers.
 - (15) Auxiliary power units.
- (g) AME Avionics Rating. The skill test for the avionics rating shall test the applicant's knowledge and performance in the basic workshop and maintenance practices in at least the following areas of operation:
- (1) Electrical.
 - (2) Instrument.
 - (3) Auto flight.
 - (4) Radio.
 - (5) Navigation systems.
 - (6) Repair, maintenance and function testing of aircraft systems/components – avionics.
 - (7) Job/task documentation and control practices.

7.1.7 **Privileges of the holder of the licence**

- (a) Subject to compliance with the requirements specified in paragraph (b) and (c) of this subsection the privileges of the holder of an aircraft maintenance engineer licence shall be to certify the aircraft or parts of the aircraft as airworthy after an authorized repair, modification or installation of a Powerplant, accessory, instrument, and/or item of equipment, and to sign a maintenance release following inspection, maintenance operations and/or routine servicing.

- (b) The privileges of the holder of an aircraft maintenance engineer licence specified in paragraph (a) of this subsection shall be exercised only:
- (1) In respect of such:
 - (i) Aircraft as are entered on the licence in their entirety either specifically or under broad categories; or
 - (ii) Airframes and power plants and aircraft systems or components as are entered on the licence either specifically or under broad categories; and/or
 - (iii) Aircraft avionic systems or components as are entered on the licence either specifically or under broad categories;
 - (2) provided that the licence holder is familiar with all the relevant information relating to the maintenance and airworthiness of the particular aircraft for which the licence holder is signing a Maintenance Release, or such airframe, Powerplant, aircraft system or component and aircraft avionic system or component which the licence holder is certifying as being airworthy; and
 - (3) on condition that, within the preceding 12 months, the licence holder has either had experience in the inspection, servicing or maintenance of an aircraft or components in accordance with the privileges granted by the licence held for not less than six months, or has met the provision for the issue of a licence with the appropriate privileges, to the satisfaction of the CAMA.
- (c) CAMA will prescribe the scope of the privileges of the licence holder in terms of the complexity of the tasks to which the certification relates.
- (d) Details of the certification privileges will be endorsed on or attached to the licence, either directly or by reference to another document issued by the CAMA.
- (e) When the CAMA authorizes an approved maintenance organization to appoint non-licensed personnel to exercise the privileges of Aircraft Maintenance Engineer (AME) the person appointed shall meet the requirements of this subsection.
- (f) A licensed aircraft maintenance engineer may not exercise the privileges of his licence and rating unless he understands the current instructions of the manufacturer, and the maintenance manuals, for the specific operation concerned

7.2 Adding Type or Revalidate type on licence

7.2.1 Privileges of the different rating of aircraft maintenance licences

- (a) General: The holders of Yemeni aircraft maintenance licences ratings' privileges:
- (1) Are limited to some minor line maintenance work that could be conducted on any privately operated aircraft; and
 - (2) Could be achieved without any workshops facilities, provided they possess the proper tools, equipment, spare parts and materials necessary to perform the work according to the aircraft approved maintenance standards.
- (b) A rating in category “A” entitles the holder to certify aircraft (excluding engines) of the types included in the Rating, in respect of:

- (1) Performing approved line maintenance inspections, for quickly accessible aircraft parts and servicing;
 - (2) Trouble shooting; and
 - (3) Replacement of approved component and parts.
- (c) A rating in category "P" entitles the holder to certify engines of the types included in the rating in respect of:
- (1) Performing approved line maintenance inspections, for quickly accessible engine parts and servicing;
 - (2) Trouble shooting; and
 - (3) Replacement of approved engine component and parts, where the work has not involved dismantling as: to gain access to pistons , cylinders and valve operating gears.
- (d) A rating in category "Avo." entitles the holder to certify instruments, avionics, radio and electric accessories of the types included in the rating, in respect of:
- (1) Performing approved line maintenance inspections, for quickly accessible electric or avionics parts and servicing;
 - (2) Replacements to, and installation of:
 - (i) Aircraft instruments and engine instruments;
 - (ii) Electrical equipment; and
 - (iii) Avionics and radio components.
 - (3) Trouble shooting.

7.2.2 General requirements

The applicant must be a holder of the appropriate license category.

7.2.3 Knowledge requirements

- (a) The applicant shall submit a certificate issued from an approved training center attesting that he successfully passed an approved specific training course on the required type with an attendance of at least 75% provided that the period following the accomplishment of the specific training does not exceed 3 years for maintenance courses and four years for overhaul courses.
- (b) For specific courses, the applicant has to attend an approved refreshing course for the necessary type once every two years.
- (c) All standards related to the training required for each category of license are given in 7.1.4.

7.2.4 Skill Requirements

- (a) The applicant shall succeed in the examinations prepared by the CAMA in accordance with the rules given in 7.1.4.
- (b) All standards related to the examinations required for each category of license are given in 7.1.4.

7.2.5 Revalidation of type

However if the expiration date of the license is more than 4 years ; the license will not be revalidated, unless evidence of attending an approved complete course on the aircraft type to be renewed and verification of specific experiences on the type are presented and pass the written, oral and practical tests.

7.2.6 licence experience requirements

- (a) Airplane maintenance licences for airplanes with maximum certificated take off weight less than or equal to 5700 Kg:
 - (1) Are issued for either: airframe and engine or combined instruments; and
 - (2) Require recent specific practical experience on the type required for issue or addition for a period not less than 6 month.
- (b) Helicopter maintenance licences:
 - (1) Are issued for either: airframe and engine or combined instruments; and
 - (2) Require recent specific practical experience on the type required for issue or addition for a period not less than 6 month.
- (c) Airplane maintenance licences for airplanes with maximum certificated take off weight more than 5700 Kg:
 - (1) Are issued for either category: "A" for airframes, "P" for powerplants or "Avo." avionics; and
 - (2) Require recent practical experience on the same category, counted from the date of successfully accomplishment of the specific training, of not less than:
 - (ii) 6 months for adding a rating.

7.2.7 Added privileges

- (a) The following privileges may be added to CAMA authorisation:
 - (1) Issue fitness for flight to allow the issue of a certificate of airworthiness;
 - (2) Issue of maintenance release;
 - (3) Installation and compensation of compasses; and
 - (4) Replacements to, and installation of automatic pilots.

- (b) The privileges mentioned in (a) above can only be added after:
- (1) Satisfactorily receiving an appropriately approved specialized training for releasing the aircraft as a whole from line maintenance (that provides the necessary knowledge and skills of the other respective license categories);
 - (2) Achieving an additional practical experience of 9 months on releasing the aircraft type; and
 - (3) Demonstrating the candidates' skills by approved examinations.

7.3 Evaluation of Maintenance Licenses

7.3.1 Evaluating aircraft maintenance type rated license

Reserved

7.3.2 Validity of maintenance type rated license

Holders of type rated maintenance licences, not employed by any approved maintenance organization, may renew their license and ratings as long as they fulfil the regency of experience requirements. However the privileges will be limited to the corresponding recent experience achieved.

7.3.3 Validation of foreign maintenance license

- (a) General: It is not an obligation to CAMA to validate foreign licences, it is rather a privilege extended by CAMA.
- (1) Licenses of foreign personnel can be validated when maintaining newly purchased or leased types of Yemeni registered aircraft by an approved maintenance organization.
 - (2) Validations are of short duration not exceeding 6 months, and not extended beyond the period of currency of either the original license or, in the case of a "non-expiring" license, the competency checks required. After six months, the CAMA will consider either issuing an equivalent Yemeni license based on the foreign license or renew the validation certificate for a further period of six months after ensuring the maintenance of continuing competency. Each time, the continued currency of the foreign license will be checked with regard to recent experience requirements of the foreign issuing authority.
 - (3) Validated license privileges and limitations will not exceed beyond the original license privileges.
 - (4) The CAMA will exercise the same level of control over the foreign license holders as it does with its own nationals, and will ensure that safe levels of competency are being maintained.
 - (5) Validations are in the form of a certificate to be carried with the original license.
- (b) Issue validation certificate for holders of foreign maintenance license:

To be eligible for the issuance, or renewal, of a validation certificate, an applicant must satisfactorily pass an examination on Yemeni Civil Aviation Law and

appropriate regulations and any tests required by CAMA as necessary. In addition he must present the following to the CAMA:

- (1) A current foreign maintenance license issued by the licensing authority of a foreign contracting state issued in conformance with ICAO Annex 1 minimum requirements. The certificate or license must authorize the applicant to perform the duties authorized by a certificate issued under this section on the aircraft type as the leased aircraft;
 - (2) A Yemeni work permit and security permit;
 - (3) A current certification by the AMO and/or lessee of the aircraft:
 - (i) Stating that the operator and/or lessee is employing the applicant; and
 - (ii) Specifying the aircraft type on which the applicant will perform his duties.
 - (4) Official documentation demonstrating that the applicant complies with all training and reagency of experience requirements; and
 - (5) The applicant aviation background check, (containing information such as violations, incidents/accidents and enforcement actions in which he has been involved).
- (c) Privileges: The holder of validated license may exercise the same privileges as those shown on the license specified in this section, subject to the limitations specified in this section.
- (d) Each certificate issued under this section is valid only:
- (1) While the corresponding foreign license required by this section is in the certificate holder's personal possession and is current;
 - (2) While the permits required by this section are valid; and while the certificate holder is employed by the AMO to whom the aircraft described in the certification required by this section is owned, operated and/or leased; and
 - (3) While the certificate holder is performing his duties on the registered civil aircraft described in the certification.
- (e) Each validation certificate issued under this section contains at least the following:
- (1) The name of the person to whom the registered civil aircraft are owned, operated and/or leased;
 - (2) The type of aircraft; and
 - (3) Any additional limitations placed on the certificate that the CAMA considers necessary.
- (f) Termination: Each validation certificate issued under this section terminates:
- (1) When the type of aircraft endorsed on this validation certificate is removed from the AMO's operation specification;
 - (2) When the aircraft is removed from the Yemeni registry;

- (3) When the permits required by paragraph (b)(2) of this section expire;
 - (4) When the foreign license or authorization documentation required is suspended, revoked, or no longer valid; or
 - (5) After 6 months from the date the certificate was issued.
- (g) Renewal: The certificate holder may have the certificate renewed by complying with the requirements of this section at the time of application for renewal.

7.3.4 Issue of a maintenance license based on foreign license and acceptance of military maintenance qualifications

Foreign licences and military maintenance qualifications may be accepted if comparable to the CAMA training and examination standards for any license category and or rating as long as the regency of experience requirements are fulfilled. However, the candidate must satisfactorily pass an examination on Yemen Civil Aviation Legislation and any tests required by CAMA as necessary.

7.4 Applications for Licenses and/or Ratings Issue, Addition or Renewal, and Examinations'

7.4.1 Application and issue

- (a) Application for a license/certificate and appropriate rating, or for an additional rating, under this Part must be made on a form and in a manner prescribed by the CAMA.
- (b) An applicant who meets the requirements of this chapter is entitled to an appropriate license/certificate and rating.
- (c) Unless authorized by the CAMA, a person whose mechanic is suspended may not apply for any rating to be added to that license/certificate during the period of suspension.
- (d) Unless the order of revocation provides otherwise, a person whose license/certificate issued under this Part is revoked may not apply for the same kind of license/certificate for 1 year after the date of revocation.
- (e) The CAMA will refuse to grant a license or certificate in the following cases:
 - (1) If the applicant has failed to satisfy a requirement prescribed by, or specified under this Part, in relation to the granting of the license or certificate;
 - (2) That the applicant has made in, or in connection with, the application a statement that was false or misleading in a material particular; or
 - (3) In relation to the initial issue of a license or certificate:
 - (i) That the applicant was the holder of a license or certificate that was previously cancelled; or
 - (ii) That the applicant is not a fit and proper person to have the responsibilities and to exercise and to perform the functions and duties of a holder of the license or certificate for which the application was made.

(f) Written Examination Prerequisites:

- (1) For admission to a written examination required for the issue of a permit, license or rating, an applicant shall have met the medical standards for the issue of the permit, license or rating and shall produce proof of medical fitness in the form and manner acceptable to the CAMA;
- (2) For admission to a written examination, proof of identification will be required in the form of a permit, license or other official document bearing the signature or photograph of the candidate;
- (3) To be eligible to write the examination required for the issue of a permit, license and/or rating, the candidate shall provide a letter of recommendation from the approved training school, stating that the applicant has satisfactorily completed the ground school instruction, and has reached a sufficient level of knowledge to write the examination;
- (4) In the case of an applicant holding a license issued by a contracting state, the recommendation may not be required provided the applicant is applying for the State' equivalent license; and
- (5) To be eligible to write the examination required for the issue of a permit, license or rating, the candidate shall provide proof that the experience required for the particular examination as specified in 7.1.4.

7.4.2 Change of name: Replacement of lost or destroyed license/certificate

- (a) An application for a change of name on a license/certificate issued under this Part must be accompanied by the applicant's current license/certificate and the marriage license, court order, or other document verifying the change. The documents are returned to the applicant after inspection.
- (b) An application for a replacement of a lost or destroyed license is made by letter submitted to the CAMA. The letter must:
 - (1) Contain the name in which the license/certificate was issued, the permanent mailing address, identification number (if any), and date and place of birth of the license/certificate holder, and any available information regarding the grade, number, and date of issue of the license/certificate, and the ratings on it; and
 - (2) Be accompanied by a check or money order for the fees, payable to the CAMA.
- (c) An application for a replacement of a lost or destroyed medical certificate is made by letter to the CAMA.
- (d) A person whose license/certificate issued under this Part, has been lost may obtain a telegram from the CAMA confirming that it was issued. The telegram may be carried as a certificate for a period not to exceed 60 days pending his receiving a duplicate license/certificate under paragraph (b) or (c) of this section, unless he has been notified that the license/certificate has been suspended or revoked. The request for such a telegram may be made by prepaid telegram, stating the date upon which a duplicate license/certificate was requested, or including the request for a duplicate and a money order for the necessary amount. The request for a

telegraphic license/certificate should be sent to the office prescribed in paragraph (b) or (c) of this section, as appropriate. However, a request for both at the same time should be sent to the office prescribed in paragraph (b) of this section.

7.4.3 Tests: General rules

- (a) Tests prescribed by or under this Part are given at times and places, and by persons, designated by the CAMA.
- (b) The minimum-passing grade for each test is 75 percent.
- (c) All written exams are in English.
- (d) In case of open book exams; the applicant should provide all necessary references materials for the examination.
- (e) If the applicant fails 3 times in a written exam he cannot apply for a fourth chance before successfully passing an approved training course.
- (f) In case of three failures in oral and/or practical exams in the same subject he can be allowed to go through an oral and practical exam again only after submitting a reference of new experience for a period assigned by the examination committee and in case of failure again for the fourth time he must go through written and oral exams in the subjects deemed necessary by the committee.
- (g) Those who have failed written examinations and obtained less than 40% cannot repeat the same examinations; they can attend later after recently receiving an approved course on the type requested.
- (h) The results of any written examination become invalid two years after completion if the other requirements are not completed in this period.
- (i) The applicant has the right to delay any issue or additional examination, if an excuse was previously submitted and accepted, provided the periods of validity of his training courses are not exceeded.

7.4.4 Written tests: Cheating or other unauthorized conduct

- (a) Except as authorized by the CAMA, no person may:
 - (1) Copy, or intentionally remove, a written test under this Part;
 - (2) Give to another, or receive from another, any part or copy of that test;
 - (3) Give help on that test to, or receive help on that test from, any person during the period that test is being given;
 - (4) Take any part of that test in behalf of another person;
 - (5) Use any material or aid during the period that test is being given; or
 - (6) Intentionally cause, assist, or participate in any act prohibited by this paragraph.
- (b) No person who commits an act prohibited by paragraph (a) of this section is eligible for any airman or ground instructor certificate or rating under this Part for a period of 1 year after the date of that act. In addition, the commission of that act is a basis

for suspending or revoking any airman or ground instructor certificate or rating held by that person.

7.4.5 Re-testing after failure

An applicant for a written, oral, or practical test for a license/certificate and rating, or for an additional rating under this Part, may apply for re-testing:

- (a) After 30 days after the date the applicant failed the test; or
- (b) Before the 30 days have expired if the applicant presents a signed statement from an airman holding the license/certificate and rating sought by the applicant, certifying that the airman has given the applicant additional instruction in each of the subjects failed and that the airman considers the applicant ready for re-testing.

7.4.6 Maintenance regency requirements

No person shall exercise the privileges of an AME license unless, within the preceding 24 months they have successfully complied with the requirements for license issue, or have, for at least six months:

- (a) Performed aircraft maintenance;
- (b) Supervised the performance of maintenance, either directly or in an executive capacity; or
- (c) Provided aviation maintenance instruction within an approved training organization [ATO], or an approved training program in an approved maintenance organization [AMO] or directly supervised the delivery of such instructions.

7.4.7 Requirements for renewal of licences

- (a) Aircraft maintenance licences must be renewed yearly.
- (b) The applicant must have exercised the duties and responsibilities of his license for a period not less than 6 month during the last two years of its validity.
- (c) The applicant must successfully pass a refresher or trouble shooting course once every two years.
- (d) If the requirements of items (b) and (c) of this paragraph are not fulfilled during the last four years; specific recent practical experience verification, for at least 6 months, on the required type must be presented in order to revalidate the license after orally and practically reexamining the applicant on the types he holds.
- (e) However if the expiration date of the license is more than 4 years, refer to 7.2.5 "Revalidation of type".

7.4.8 Lapsed license and/or rating

- (a) A license which has lapsed for more than 2 years will not be considered for renewal without examination of the holder.
- (b) The amount of recent experience required will depend on the length of time since the license lapsed and the nature of employment.
- (c) The extent of the examination will generally be dependent on the extent of the holder's employment since the license was last renewed, and on the degree to which such employment can be considered by the CAMA as comparable to those privileges for which the license was valid.
- (d) The license cannot be backdated and in the case of a lapsed license the re-issue will only be granted after all requirements have been met.
- (e) Any lack of continuity in the validity of the license will be recorded on the re-issued licences.